Assalamu Alaykum (wrb)
Dear Parents,
Welcome to the new school year. I wish all parents, students and Rissalah staff a productive and successful year for 2012, insha’Allah.

**SCHOOL TIMES**
School times are from 8:45 am to 3:30 pm. Students must be dropped outside the front gate no later than 8:40 am.
No parents will be allowed inside the school when dropping off and picking up students. Staff will be on duty at the front gate. Our child protection policy clearly states that duty of care and your child’s well-being supercedes everything else.

**DISMISSAL PROCEDURE**
All students (Years 1-6) will be dismissed from the main front gate every afternoon. No parents will be allowed into the school building. Parents are to collect their children from outside the front gate.

**KINDERGARTEN DISMISSAL TIME**
From week 2, Monday 6th February, dismissal time for Kindergarten students will be 3:30 pm. in line with the rest of the school. Teachers will hand students over to parents from the school hall.

**ACCESSING TEACHERS**
Parents must not approach teachers to talk to them about their child before and after school unless they have made an appointment. Teachers are either on duty or preparing for their lessons during these times and must not be disturbed. Please contact the office and make an appointment if you wish to speak to your child’s teacher.

The class teachers for this year are:

- KB – Mrs. E. Bassal
- KT – Miss T. Turner
- KD – Mrs. N. Dakdouk
- 1B – Mrs. S. Bassal
- 1A – Miss. F. Abu Saleh
- 1I – Miss S. Ismail
- 2J – Miss. J. Small
- 2S – Mrs. M. Samman
- 2E – Miss H. Elreda
- 3L – Mrs. W. Lozi
- 3T – Miss A. Trinh
- 3R – Miss C. Reslan
- 4A – Mrs. G. Allazze
- 4S – Miss S. Shannessy
- 5R – Miss R. Mesmar
- 5M – Mr. G. McCormack
- 6M – Miss S. Mustafa
- 6L – Miss. A. Lawson

Arabic/Islamic Studies Staff- Sheik Nabeel Succarie, Mr. Ahmad Chahrouk, Mrs. Ahlam Zahab
Special Ed. Support Staff- Miss M. Simamora, Miss. C. Sanders
ESL Support Teacher: Mrs. A. William

**PARENT INFORMATION NIGHT**
Our parent information night will be held on:
Date: Wednesday 8th February 2012
Time: 6:00 pm – 7:30 pm
Venue: Classrooms

The purpose of the evening is to share information about the units of work that will be covered, homework, school requirements, etc. Please note that this is not a one-to-one parent/teacher interview to discuss your child’s performance/needs, etc. Parent/teacher interviews will be conducted at the end of Term 2.

I encourage all parents to attend the Information Night. It is crucial to your child’s academic and social development in their schooling.

Please turn over
**SCHOOL UNIFORM**
The school has a uniform policy which is very strict and must be adhered to. All students are required to wear all items of the uniform, which can be purchased from the office.

All socks must be white. Girls must wear the navy blue tights if they wear the shorter school dress. Otherwise they must purchase the longer dress.

All girls from Years 1 to 6 must purchase the school hijab as it is compulsory for Salah. Kindergarten girls who wear a hijab must wear the school hijab.

Please note that it is a mandatory requirement for all students in Years 4 to 6 to wear the hijab during school hours – whole day.

School shoes must be polished regularly.

The school jacket must be worn to and from school everyday. Children will be sent home if they do not wear their jackets consistently.

Starting Monday, 6th February, a school uniform check will be done each morning. It is a new year and it is expected that all students come dressed in a clean and new school uniform. Please note after a second warning letter is sent home, students will be sent home if they are not in the appropriate uniform.

**PE PROGRAM**
The school will participate in the Active Kids sporting program this term. A separate letter will be sent home today with more information. Sports uniform must only be worn on the following days:

**Kindergarten to Year 2: Wednesdays**
**Years 3 to 6: Thursdays**

**THE CITY OF CANTERBURY SCHOOL SAFETY**
A reminder to all parents about the need for safety around school zones. Please refer to the attached letter from Canterbury Council. It is important that you adhere to the traffic rules to avoid hefty fines from the rangers. Please be advised we have no control when they patrol the school.

**SCHOOL FEES**
School fees are now overdue. All fees should be fully paid for term one. Please note that fees can only be paid after school times from 3:30pm-4:00pm in person at the front office OR you can make arrangements with the school to pay using the following options:

- Eftpos
- Credit
- BPAY
- Bank Deposit

**NATIONAL PARTNERSHIP**
Rissalah College has been selected to participate in the National Partnership Program. The aim of this program is to raise teaching standards and student performance. We are one of a group of 22 schools across NSW which includes the independent/private, systemic and public sectors.

**SCHOOL TERM DATES FOR 2012**

**Term 1:** 30th January – 5th April
**Term 2:** 23rd April – 29th June
**Term 3:** 16th July – 21st September
**Term 4:** 8th October – 21st December

**DIARY OF EVENTS**

**Wednesday 8th February – Parent Information Night**

**Wednesday 4th April – Progress reports and Portfolios sent home**

**Thursday 5th April – Portfolios returned Last day of term 1**

Mrs. H. Toefy
Deputy Principal